



Agenda Item Request Form

Zapata County Commissioners' Court

Regular Meetings 9:00 A.M. every **2nd Monday** of Month
Please verify schedules as it is subject to change from time to time.
Ph: 956.765.9920 Fax: 956.765.9926

Agenda items are due in Commissioners' Court Coordinator's Office no later than **noon** on **Wednesday** prior to the meeting date requested.

Rules of Procedures and Conduct at Meetings of Commissioners' Court may be obtained by request.

Presenters are asked to limit presentation time to no more than 5 minutes.

Today's Date: _____ Requested by: _____

Agenda Item: (Check One)

1. Discussion and/or Action regarding: _____
2. Presentation: _____
3. Executive Session: _____
4. Other: _____

Meeting Date Requested (Required): _____

Approved by (Required):

Check One:

1. **Judge Joe Rathmell** _____
2. **Commissioner Jose E. Vela Pct 1** _____
3. **Commissioner Gabriel Villarreal Pct 2** _____
4. **Commissioner Eddie Martinez Pct 3** _____
5. **Commissioner Norberto Garza Pct 4** _____