

Zapata County, Texas



Commissioners Court

Rosalva Guerra
County Judge

Jose Emilio Vela
Commissioner, Pct. 1

Eddie Martinez
Commissioner, Pct. 3

Gabriel Villarreal
Commissioner, Pct. 2

Norberto Garza
Commissioner, Pct. 4

Public Notice
Regular Commissioners Court Meeting
September 13, 2010
9:30 A.M.

Zapata County Courthouse
200 E. 7th Ave, Suite 108
Zapata, Texas 78076

1. Approval of Minutes
2. Communications
3. Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a public participation form specifying which agenda item they wish to comment on.
4. Departmental Reports
5. Approval of Invoices.

[Requested by Doroteo N. Garza, County Auditor]

REPORTS AND PRESENTATIONS

6. Zapata County Medical Center's monthly report.
[Requested by Dr. Edmundo Garcia]

7. Report of the Zapata County Waterworks and Sewer Departments regarding emergency flood preparations at raw water pumps and sewer lift stations.
[Requested by Carlos Treviño, Jr., Waterworks Manager]
8. Monthly business report of the Zapata County Economic Development Center (ZEDC).
[Requested by ZEDC President, Peggy Umphres Moffett]

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS

9. To adopt the County Budget for Fiscal Year 2010-2011.
[Requested by: Doroteo Garza, County Auditor]
10. To adopt the 2010-2011 tax rate for Zapata County in accordance with Local Government Code Sections 111.007-111.010 by executing an "Order Setting the Tax Rate for 2010-2011".
[Requested by: Doroteo Garza, County Auditor]
11. To set the salaries and the number of positions by approving the General Order of Personnel for Fiscal Year 2010-2011.
[Requested by: Doroteo Garza, County Auditor]
12. To approve the "Operation General Order for Fiscal Year 2010-2011".
[Requested by: Doroteo Garza, County Auditor]
13. To authorize County Treasurer and County Auditor to close all accounts and make all necessary line item transfers.
[Requested by: Doroteo Garza, County Auditor]
14. To continue with the Letter of Credit to establish stand by trust fund for the Financial Assurance for the closure and post closure of San Ygnacio Landfill No. 783 in the amount of \$490,588.00 and closed landfill No. 1528AE in the amount of \$247,004.00 as required by TCEQ, Deborah Wisneski, Financial Analyst.
[Requested by: Doroteo Garza, County Auditor]
15. To use Chamber of Commerce staff in museum as agreed upon with Chamber of Commerce Board of Directors.
[Requested by: Eddie Martinez, Commissioner Pct 3]
16. To implement a hiring freeze immediately.
[Requested by: Eddie Martinez, Commissioner Pct 3]
17. To approve change order #3 for the Zapata County Waterworks Water Treatment Plant Expansion.
[Requested by: Carlos Trevino Jr., Water Plant Director & Rathmell Engineers]
18. To approve the purchase of 2 trucks as follows
 - a. A new 2011 Ford F150 single cab from the government buy program for \$15,240.00 funding from line item 80-600-689 (equipment).
 - b. A used 2006 F-150 Ford truck for the purchase price of \$7,200.00 funding from line item #80-600-336.[Requested by: Carlos Trevino Jr., Water Plant Director]

19. To approve carryover of monies in line item #'s 10-409-766, County Fair Ground in the amount of \$70,106.93 and #09001720, O.H. Ramirez Exhibit Hall in the amount of \$75,000.00 to the new fiscal year 2010-2011 to be used for improvements to the area and surrounding area.
[Requested by: Jose F. Mendoza, County Shop Supervisor]
20. To include the law enforcement overtime policy in the Zapata County Personnel Policy Manuel.
[Requested by: Mario Elizondo, Zapata County Sheriff's Dept.]
21. To approve the renewal of the agreement for Tax Collection Services and Early Turnover Resolution with Linebarger Goggan Blair & Sampson, LLP
[Requested by: Gustavo Martinez, Linebarger Goggan Blair & Sampson, LLP]
22. To hire Mrs. Amparo Montes-Gutierrez as Museum Curator for the Zapata County Museum of History.
[Requested by: Dr. Hildegardo E. Flores, President Zapata County Museum of History]
23. To accept the resignation of Henry Martinez, Constable Pct. 2
[Requested by: Rosalva Guerra, County Judge]
24. To appoint Constable for Pct. #2 as per resignation of Constable Henry Martinez, Jr.
[Requested by: Gabriel Villarreal, Commissioner Pct 2]
25. To approve the purchase of a new 2011 Ford F-150 crew cab from the government buy program for the sum of \$23,650.00, funding to be paid from line item 80-602-589.
[Requested by: Eloy Chapa, Wastewater Supervisor]
26. To approve the District Attorney's amended proposed budget
[Requested by: Isidro R. Alaniz, District Attorney]
27. To approve the cost of installation of carpet (\$7,246.00) for the Zapata County Museum of History
[Requested by: Zapata County Museum of History]
28. To reimburse Hwy 16 WCID for trenching as proposed by Zapata County
[Requested by: Zapata WCID]
29. To allow the use of \$65,000.00 from the Tobacco Fund for the remount of a 2011 ambulance (\$30,000.00 via a Texas Department of Health Grant).
[Requested by: Chief J.J. Meza, Fire Department]
30. To authorize Juan G. Gonzalez MAJ Grant Writing Services to locate funds for the construction of storm drainage improvements in Precinct 4
[Requested by: Norbeto Garza, Commissioner Pct. 4]
31. To install cleaners on the A16 compactor at the San Ygnacio Landfill
[Requested by: Martin Saenz, Environmental]
32. To change the operational hours for the San Ygnacio Landfill.
[Requested by: Martin Saenz, Environmental]

33. To approve a document to serve as a written agreement to rent or lease the Lopeño Community Center, a Zapata County owned public building.
[Requested by: Jose E. Vela, Commissioner Pct. 1]
34. Approve a five-member committee to manage the Lopeño Community Cemetery. Appointed members are: Lourdes Lopez, Alonso Lopez, Mario Martinez, Jerica Sanchez, and Belia Sanchez
[Requested by: Jose E. Vela, Commissioner Pct. 1]
35. Approve a burial policy for Lopeño Community Cemetery.
[Requested by: Jose E. Vela, Commissioner Pct. 1]
36. Approve request by Ms. Anna Graves to use Romeo T. Flores Park for a Halloween Festival.
[Requested by: Jose E. Vela, Commissioner Pct. 1]

RESOLUTIONS AND PROCLAMATIONS

37. To approve a Resolution Authorizing the submission of a Community Development Block Grant Application to the Department of Rural Affairs (TDRA) for funding under the 2011/2012 Community Development Fund for Street Improvement.
[Requested by: Mario Gonzalez-Davis, Project Coordinator]
38. To approve a Resolution that recognizes Border Region MHMR Community Center's vital role in managing and delivering services for Texans with intellectual and developmental disabilities, serious mental illness, and substance disorders
[Requested by: Daniel Castillon, Director Border Region MHMR Comm. Center]

CONSENT ITEMS

39. To add a speed hump at 406 Zapata St. (Medina Addition)
[Requested by: Norbeto Garza, Commissioner Pct. 4]
40. To install security lights at the following addresses:
Corner of Guerrero St. & Mina Ave. (San Ygnacio)
101 Ocampo (San Ygnacio)
4747 North Hwy 83 (San Ygnacio)
[Requested by: Gabriel Villarreal, Commissioner Pct. 2]
41. To add a speed hump at the following addresses
Eleventh Ave. between Glenn & Hidalgo (Zapata Townsite)
Bandera Ave. between Third & Fourth St. (Flores Addition)
[Requested by: Jose E. Vela, Commissioner Pct. 1]
42. To install a "No Parking" signs on Flores Drive in Nicholson Addition (Guerrero Chiquito)
[Requested by: Jose E. Vela, Commissioner Pct. 1]

43. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Attorney	10-475-310	Office Supplies	\$1,000.00
TO	County Attorney	10-475-392	Other/ Maintenance Exp	\$1,000.00
FROM	County Attorney	10-475-311	Postage/Express/Freight	\$300.00
TO	County Attorney	10-475-392	Other/ Maintenance Exp	\$300.00
FROM	County Attorney	10-475-427	Travel Expense	\$3,2400.00
TO	County Attorney	10-475-392	Other/ Maintenance Exp	\$3,2400.00
FROM	County Attorney	10-475-454	Vehicle Expense	\$2,500.00
	County Attorney	10-475-392	Other/ Maintenance Exp	\$2,500.00
FROM	County Attorney	10-475-462	Equipment Expense	\$1,400.00
TO	County Attorney	10-475-392	Other/ Maintenance Exp	\$1,400.00

To meet budget requirements.

[Requested by: Said Alfonso Figueroa, County Attorney]

44. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Water Plant	80-600-447	Fencing Las Palmas	\$4,000.00
TO		09-001-750	Las Palmas Water Storage Tank	\$4,000.00
FROM	Water Plant	80-600-427	Workshop Travel	\$2,500.00
TO		09-001-750	Las Palmas Water Storage Tank	\$2,500.00
FROM	Water Plant	80-600-341	Chemicals	\$20,000.00
TO	Water Plant	80-600-121	Las Palmas Water Storage Tank	\$20,000.00
FROM	Water Plant	80-600-443	Electricity	\$7,000.00
	Water Plant	80-600-336	Las Palmas Water Storage Tank	\$7,000.00
FROM	Water Plant	80-600-443	Electricity	\$6,000.00
TO	Water Plant	80-600-121	Las Palmas Water Storage Tank	\$6,000.00

To meet budget requirements.

[Requested by: Carlos Trevino Jr., Water Plant Director]

45. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	District Clerk	10-450-462	Equipment Rental	\$500.00
TO	District Clerk	10-450-310	Office Supplies	\$500.00
FROM	District Clerk	10-450-462	Equipment Rental	\$1,000.00
TO	District Clerk	10-450-427	Workshops Travel	\$1,000.00

To meet budget requirements.

[Requested by: Dora Mtz. Ramos, District Clerk]

46. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Wastewater	80-602-341	Chlorine & Chemicals	\$13,500.00
TO	Wastewater	80-602-336	Repair & Maintenance	\$13,500.00
FROM	Wastewater	80-602-427	Mileage & Travel	\$3,300.00
TO	Wastewater	80-602-336	Repair & Maintenance	\$3,300.00
FROM	Wastewater	80-602-428	Conference & Seminar	\$3,000.00
TO	Wastewater	80-602-336	Repairs & Maintenance	\$3,000.00
FROM	Wastewater	80-602-310	Office Supplies	\$2,500.00
TO	Wastewater	80-602-336	Repairs & Maintenance	\$2,500.00
FROM	Wastewater	80-602-311	Postage	\$1,200.00
TO	Wastewater	80-602-336	Repairs & Maintenance	\$1,200.00
FROM	Wastewater	80-602-227	License Stipends	\$8,000.00
TO	Wastewater	80-602-336	Over-time	\$8,000.00

To meet budget requirements

[Requested by: Eloy Chapa Jr., Wastewater Supervisor]

47. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	TX Cooperative Ext	10-665-310	Supplies	\$200.00
TO	TX Cooperative Ext	10-665-427	Travel	\$200.00

To meet budget requirements

[Requested by: Caleb Eaton, Extension Agent]

48. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Public Library	10-650-330	Fuel	\$900.00
TO	Public Library	10-650-463	Books	\$900.00
FROM	Public Library	10-650-427	Travel	\$2,300.00
TO	Public Library	10-650-310	Supplies	\$2,300.00
FROM	Public Library	10-650-462	Repairs & Maintenance	\$2,500.00
TO	Public Library	10-650-310	Supplies	\$2,500.00
FROM	Public Library	10-650-444	Utilities	\$1,400.00
TO	Public Library	10-650-310	Supplies	\$1,400.00
FROM	Public Library	10-651-463	Repairs & Maintenance	\$1,000.00
TO	Public Library	10-651-310	Supplies	\$1,000.00
FROM	Public Library	10-651-444	Utilities	\$500.00
TO	Public Library	10-651-310	Supplies	\$500.00

To meet budget requirements

[Requested by: Aida R. Garcia, Director Zapata County Library]

49. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	09-001-682	09-001-682	San Ygnacio Drainage Pro	\$30,000.00
TO	10-002-684	10-002-684	Nutrition Center	\$30,000.00

To meet budget requirements

[Requested by: Gabriel Villarreal, Commissioner Pct. 2]

50. To approve the following line item transfers:

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Judge's Office	10-400-431	Postage	\$403.30
TO	Judge's Office	10-400-462	Rentals & Maintenance	\$403.30

To meet budget requirements

[Requested by: Rosalva Guerra, County Judge]

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

Note 4 Gov't Code Ann 551.076, Security

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

EXECUTIVE SESSION

ADJOURN

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provide statutory authority will be announced.

DATED THIS 10th DAY OF September, 2010

Rosalva Guerra, Zapata County Judge, Zapata, Texas

By: _____

**Audelia Hernandez
Agenda Clerk**

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Zapata County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse of Zapata County, Texas, at a place readily accessible to the general public at all times on the 10th day of September, 2010 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 10TH DAY OF September, 2010.

MARY JAYNE VILLARREAL-BONOAN, COUNTY CLERK, ZAPATA COUNTY, TEXAS

BY: _____