

**NOTICE OF THE MEETING OF THE
ZAPATA COUNTY COMMISSIONER'S COURT
OF ZAPATA COUNTY, TEXAS**

Notice is hereby given that the **Regular Meeting** of the above named Commissioner's Court has been set for **October 12th, 2004 at 9:00 AM** in the County Courthouse **ZAPATA, TEXAS** at which time the following subjects will be discussed, to-wit:

AGENDA

1. Call meeting to order.
2. Pledge of Allegiance.
3. Approval of Treasurer's Financial Report.
4. Approval of Minutes for previous meetings (s).
5. Communications.
6. Action items on following page.
7. Adjourn.

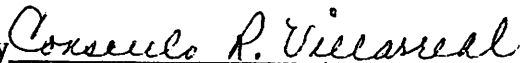
Dated this the 8th of October, 2004.

Commissioner's Court of Zapata County, Texas.

By 
DAVID MORALES, CO. JUDGE

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioner's Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Zapata County, Texas, at a place readily accessible to the general public at all times on the 8th of October, 2004 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the 8th of October, 2004.

County Clerk Zapata County, Texas
By 
CONSUELO R. VILLARREAL

FILED
ZAPATA COUNTY TEXAS
2004 OCT -8 A 8:53
CONSUELO R. VILLARREAL
COUNTY CLERK

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- A. Discussion and possible action to amend the budget to comply with State standards in the partial funding the original cost of building the Zapata Airport Revenues from fuel sales and rental of hangers and shed may not be used for anything but expenses related to the airport such as repairs to hangers and shed, to flight runway:
 - A. Create two departments:
 - 1. Keep fund 81 as an enterprise fund with only fuel sales and rentals of facilities.
 - 2. Create Dept. 10-517-XXX to fund the county's contribution to the airport operation.

Separation of these funds prevents co-mingling of funds and results in clearer and cleaner accounting; requested by Ramiro Martinez and Teo Garza.
- B. Discussion and possible action to authorize County Treasurer and County Auditor, and allow them to make line item transfers as needed to close out FY 2003-2004; requested by Teo Garza, County Auditor and Romeo Salinas, County Treasurer.
- C. Discussion and possible action to adopt evaluation forms for county employees, and appointed officials. Commissioners Court to evaluate appointed officials, and supervisors . Such evaluations must be on file by Dec. 7, 2004 with the Personnel Director's office; requested by Commissioner Angel Garza.
- D. Discussion and possible action to approve one Appraisal District Board of Directors member to serve the Zapata County Appraisal District Board of Directors for FY 2005; requested by Amada Gonzalez.
- E. Discussion and action to start planning in phases a swimming pool project with County funds, grants, organizations and other governmental entities; requested by Commissioner Norberto Garza.
- F. Discussion and possible action to approve resolution for the submission of grant application for the CDBG Grant 2005-2006 for Raw Water Improvement Transmission Line; requested by Mario Gonzalez-Davis.
- G. Discussion and possible action to approve resolution of Award of Excellence and Zapata County declaring the week of November 15 through November 19, 2004 as Community Action Council of South Texas Week for contributions and accomplishments in stamping out poverty in our State; requested by Judge Morales.

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- H. Presentation by Autophone of Laredo, Inc. Roland Gonzalez.
- I. Presentation by Bobby Mosses on open acreage for oil and gas leases in Zapata County.
- J. Discussion and possible action to approve salary for two Firefighters EMT's (From \$1,500.00 to \$3,000.00) for FY 2004-2005; requested by J. J. Meza, Fire Chief.
- K. Discussion and possible action to adjust salaries to the following Zapata County employees at the Zapata Waterplant, Maria Luisa Chapa, Myrna Bustamante, and Cynthia Benavides by \$920.00 each. Funds from: 80-600-427 Workshop Travel Expense and from 80-600-428 Conference Seminar expense; requested by Commissioner Angel Garza.
- L. Discussion and possible action to adjust salaries for two JP's secretaries (Secretary from Pct#3 & # 4) @ \$645.00 each; requested by Judge Morales.
- M. Discussion and possible action to adjust salaries for four positions at County Treasurer's Office (\$920.00 each); requested by Romeo Salinas, Co. Treasurer.
- N. Discussion and possible action to clarify employment status of county employees that violated Section VIII of the County Personnel Policy Manual; requested by Commissioner Angel Garza.
- O. Discussion and possible action to approve and authorize Dr. Bruce Lee, D.C. to use the physical therapy room at the Zapata 24-Hour Minor Clinic; requested by Romeo Salinas; requested by County Treasurer.
- P. Discussion and possible action to approve a Coalition between Jim Hogg County and Zapata County for the MHMR consumers not being serviced through their program; requested by Judge Morales.
- Q. Discussion and possible action to approve a resolution for the 2005 Zapata County Indigent Defense Grant Program; requested by Co. Treasurer Romeo Salinas and Teo Garza, Co. Auditor.
- R. Discussion and possible action to approve the resolution for Help America Vote Act (HAVA) between Zapata County and the State of Texas Office of Secretary of State pursuant to Title I, Section 101 and Title II, Section 251; requested by Teo Garza, County Auditor.

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- S. Discussion and possible action to hire one employee for Probation Department to do clerical tasks, laboratory tasks and transportation tasks. Such person will be paid 50% from Grant money and 50% plus fringe benefits by the County of Zapata; requested by Sandy J. Pippin-Gomez, Chief Juvenile Probation Officer.
- T. Discussion and possible action to approve bids for hauling trailer repair; this includes all material and labor; requested by Commissioner Norberto Garza.
- U. Status report on the contract for the San Ygnacio Landfill site between Zapata County and Jose Maria Ramirez, III; requested by Commissioner Norberto Garza.
- V. Discussion and possible action to purchase a truck for Pct. #4 from the County Attorney's Auction (From Road & Construction Pct 4); requested by Commissioner Norberto Garza.
- W. Discussion and possible action to approve Detention Services contract with Webb County; requested by Sandy J. Pippin-Gomez, Chief Juvenile Probation Officer.
- X. Discussion and possible action to approve residential placements contract with incentives in Katy, Texas; requested by Sandy Pippin-Gomez, Chief Juvenile Probation Officer.
- Y. Approval of Invoices.
- Z. Report
 - 1. Report by Dr. Larry Sands on proposal providing medical services to Zapata County; requested by Commissioner Angel Garza.
 - 2. Carlos Colina-Vargas report on Falcon Lake Estates East II/Letter mailed on Oct. 4, 2004 to Mr. Mario Gonzalez Davis and carbon copies to Judge Morales and County Commissioners Court, Arcadis , and Office of County Attorney.
 - 3. Howland Engineering, Co. report on Falcon Lake Estates East II
 - 4. Arcadis Engineering, Co. report on Falcon Lake Estates East II
 - 5. Report by Romeo Salinas on HRH AquaSurance.

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The Commissioner's Court of the County of Zapata will go into a closed session to receive advice from legal counsel to discuss matters of land acquisition, to discuss personnel matters, or for other reasons permitted by law as specifically listed on the agenda. If necessary the Commissioner's Court may go into closed session as permitted by law regarding any item on this agenda.

EXECUTIVE SESSION:

1. **Personnel Matters – Discuss personnel matters relating to Zapata County Water and Sewer Plant; requested by Commissioner Norberto Garza.**