



Zapata County Commissioners Court

Joseph Rathmell
County Judge

José Emilio Vela
Commissioner, Pct. 1

Gabriel Villarreal
Commissioner, Pct. 2

MARY JAYNE
VILLARREAL-BONAN
CLERK
2013 SEP 20 A 9:41
FILED
ZAPATA COUNTY TEXAS
BY *J. Garza* DEPUTY

Eddie Martinez
Commissioner, Pct. 3

Norberto Garza
Commissioner, Pct. 4

Public Notice

Regular Commissioners Court Meeting

September 23, 2013

9:30 A.M.

(immediately following the budget hearing)

Zapata County Courthouse
200 E. 7th Ave, Suite 108
Zapata, Texas 78076

CALL TO ORDER BY HONORABLE JOE RATHMELL, ZAPATA COUNTY JUDGE

1. Roll Call By: Honorable Mary Jayne Villarreal-Bonoan
2. Communications.
3. **Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a public participation form specifying which agenda item they wish to comment on.**
4. Approval of Invoices
[Requested by: Triunfo Gonzalez, County Auditor]
5. Approval of Checks Issued.
[Requested by: Romeo Salinas, County Treasurer]

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS

6. To adopt the County Budget for Fiscal Year 2013-2014.
[Requested by: Triunfo Gonzalez, County Auditor]
7. To adopt the 2012-2013 tax rate for Zapata county in accordance with Local Government Code Sections 111.007-111.010 by executing an "Order Setting the Tax Rate for 2013-2014".
[Requested by: Triunfo Gonzalez, County Auditor]
8. To set the salaries and the number of positions by approving the General Order of Personnel for Fiscal Year 2013-2014.
[Requested by: Triunfo Gonzalez, County Auditor]
9. To approve the "Operation General Order for Fiscal Year 2013-2014".
[Requested by: Triunfo Gonzalez, County Auditor]
10. To authorize the County Treasurer and the County Auditor to close all accounts and make all necessary line item transfers.
[Requested by: Triunfo Gonzalez, County Auditor]
11. Presentation by Capex Consulting Group of Water and Wastewater Rate Study Consideration and possible action to accept recommendations and initiate drafting of corresponding rate ordinance.
[Requested by: Honorable Joe Rathmell, County Judge and Jeff G. Snowden, Capex Consulting]

12. To approve the contract between Hector Uribe, P.C. and Zapata County.
[Requested by: Honorable Joe Rathmell, County Judge]
13. To approve a line item transfer from Royalties 10-370-901 to the Non-Department 10-409-760 in the amount of \$3,248.00.
[Requested by: Honorable Joe Rathmell, County Judge]
14. To approve a line item transfer from Royalties 10-370-901 to Non-Department 10-409-394 in the amount of \$5,000.00.
[Requested by: Honorable Joe Rathmell, County Judge]
15. To approve a line item transfer from Royalties 10-370-901 to Non-Department 10-409-465 in the amount of \$1,500.00.
[Requested by: Honorable Joe Rathmell, County Judge]
16. To accept the resignation of Mario Gonzalez-Davis from his position as Project Coordinator, Consultant, effective September 30, 2013.
[Requested by: Honorable Joe Rathmell, County Judge]
17. To hire Gerzon Guzman in slot #12 at \$8.00 an hour at the San Ygnacio Landfill.
[Requested by: Guillermo Saenz, Environmental Director]
18. To approve the transfer of \$10,000.00 from line item 67-800-352 (Tobacco Fund) to line item 10-543-457 Fire Department (Repairs/Maintenance and Medication).
[Requested by: Juan J. Meza, Chief, Fire Department]
19. To approve the dental/vision rate for fiscal year 2013-2014.
[Requested by: Nellie Treviño, Personnel Director]
20. To approve the repairs to the Fire Department building.
[Requested by: Nellie Treviño, Personnel Director]
21. To adopt the Zapata County Personnel Policy Handbook with the recommendations by Texas Association of Counties and Juan Cruz, J.Cruz and Associates, PLLC.
[Requested by: Nellie Treviño, Personnel Director]
22. To waive the fee for the use of the Community Center for the annual Quinceañera Ball on December 14, 2013.
[Requested by: Audelia Hernandez, Zapata County Historical Commission]
23. To waive the fee for the Community Center for a dance featuring Los Palominos and Zamorales to raise funds to buy toys for Zapata's children. All proceeds will go to the Blue Santa Program and/or other charities in town.
[Requested by: Brian Martinez, Co-Chair, Zamorales Share Your Christmas]
24. To approve the use of the technology fund for printer lease, toners, and Norton's Antivirus software.
[Requested by: Anna M. Guerra, Justice of Peace Pct. 1 and Fernando Munoz, Justice of Peace Pct. 3]

25. Zapata Environmental Civic Organization is requesting for man power, equipment, and financial support.

[Requested by: Omelia Zapata, Zapata Environmental Civic Organization]

26. To approve a pay increase for Ruben G. Peña from \$13.04 an hour to \$15.03 per hour from slot #22. Mr. Peña has successfully completed all education requirements from TCEQ and has achieved a class "B" Water Operator License. Funding shall be obtained from line item 80-600-0227 license stipends.

[Requested by: Carlos Treviño, Water Plant Manager]

27. Order authorizing the issuance of "Zapata County, Texas Certificates of Obligations, Series 2013"; authorizing a Paying Agent/Registrar Agreement, and a Purchase and Investment Letter; and authorizing other matters relating thereto.

[Requested by: Daniel M. Martinez, J.D., C.P.A., Winstead PC]

28. Consultation with attorney and possible action to install a drainage improvement and/or assist in the construction of a drainage improvement on private land (with land owner consent) situated between 4th Ave. and 7th Ave. and on Zapata Boulevard to address the public safety concern caused by the buildup of rain water on the above referenced county road.

[Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Property)]

[Requested by: Honorable Joe Rathmell, County Judge and Honorable Norberto Garza, Commissioner Pct. 4]

29. Consultation with attorney to accept a Pct. 3 road and utility easement: ABST 101, Porcion 34, Sec 20 Parcel 251.2F (Hatfield Lane), conveyance by owner to Zapata County.

[Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Property)]

[Requested by: Eddie Martinez, Commissioner Pct. 3]

CONSENT ITEMS

Line-Item Transfers

30. To approve the following line-item transfer in order to meet budget needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Zapata County Library	10-650-427	Workshop & Travel	\$1,000.00
TO	Zapata County Library	10-650-310	Office Supplies	\$1,000.00
FROM	Zapata County Library	10-650-330	Fuel	\$400.00
TO	Zapata County Library	10-650-310	Office Supplies	\$400.00
FROM	Zapata County Library	10-650-462	Repairs & Maintenance	\$400.00
TO	Zapata County Library	10-650-310	Office Supplies	\$400.00
FROM	Zapata Branch Library	10-651-463	Repairs & Maintenance	\$500.00
TO	Zapata Branch Library	10-651-310	Office Supplies	\$500.00

[Requested by: Aida R. Garcia, Zapata County Public Library Library]

31. To approve the following line-item transfer to cover budgetary obligations.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Attorney	10-475-311	Postage Expense	\$450.00
TO	County Attorney	10-475-392	Misc. Maintenance Expense	\$450.00

[Requested by: Said Alfonso Figueroa, County Attorney]

32. To approve the following line-item transfer in order to cover expenses of 10 ton compressor for the urgent care/leasing side of facility and to cover travel expenses for 1115 Waiver Conference..

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Indigent Care	10-640-395	Indigent Care State	\$2,700.00
TO	Indigent Care	10-640-310	Office Supplies	\$2,700.00
FROM	Indigent Care	10-640-396	Indigent/TERP	\$1,300.00
TO	Indigent Care	10-640-427	Workshops & Travel Expenses	\$1,300.00

[Requested by: Mike Chapa, Indigent Care Director]

33. To approve the following line-item transfer to cover bailer repairs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Recycling Department	10-598-427	Workshop & Travel	\$1,000.00
TO	Recycling Department	10-598-456	Repairs & Maintenance	\$1,000.00

[Requested by: Laura Garza, Recycling Department]

34. To approve the following line-item transfer to cover bailer repairs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Recycling Department	10-598-427	Workshop & Travel	\$1,000.00
TO	Recycling Department	10-598-456	Repairs & Maintenance	\$1,000.00

[Requested by: Laura Garza, Recycling Department]

35. To approve the following line-item transfer to cover additional needs for contracted services for exhibit enhancements.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	ZC Museum of History	10-668-336	Supplies & Services	\$1,674.35
TO	ZC Museum of History	10-668-482	Contracted Services	\$1,674.35
FROM	ZC Museum of History	10-668-480	Subscriptions/Memberships	\$500.00
TO	ZC Museum of History	10-668-482	Contracted Services	\$500.00

[Requested by: Dr. Hildegardo E. Flores, ZC Museum of History Director]

36. To approve the following line-item transfer.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Wastewater	08-602-227	License Stipends	\$3,000.00
TO	Wastewater	08-602-336	Repairs & Maintenance	\$3,000.00
FROM	Wastewater	08-602-481	State Fees	\$317.00
TO	Wastewater	08-602-336	Repairs & Maintenance	\$317.00
FROM	Wastewater	08-602-443	Electricity	\$17,800.00
TO	Wastewater	08-602-336	Repairs & Maintenance	\$17,800.00

[Requested by: Eloy Chapa, Wastewater Plant Manager]

37. To approve the following line-item transfer.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	ZC Waterworks	80-600-341	Chlorine & Chemicals	\$5,000.00
TO	ZC Waterworks	80-600-330	Fuel & Lubricants	\$5,000.00

[Requested by: Carlos Treviño Jr., Water Plant Manager]

38. To approve the following line-item transfer.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Non-Department	10-409-336	Supplies General	\$1,930.00
TO	Non-Department	10-409-730	Consulting	\$1,930.00

[Requested by: Honorable Joe Rathmell, County Judge]

39. To approve the following line-item transfer.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Zapata County Clerk	10-403-462	Equipment Rental	\$42.96
TO	Zapata County Clerk	10-403-310	Office Supplies	\$42.96
FROM	Zapata County Clerk	10-403-427	Workshops/Travel	\$233.70
TO	Zapata County Clerk	10-403-310	Office Supplies	\$233.70
FROM	Zapata County Clerk	10-403-484	Election Expense	\$1,000.00
TO	Zapata County Clerk	10-403-437	Records Processing	\$1,000.00
FROM	Zapata County Clerk	10-403-484	Election Expense	\$5,000.00
TO	Zapata County Clerk	10-403-310	Office Supplies	\$5,000.00

[Requested by: Mary Jayne Villarreal-Bonoan, County Clerk]

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

Note 4 Gov't Code Ann 551.076, Security

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

EXECUTIVE SESSION

40. Consultation with attorney and possible action to install a drainage improvement and/or assist in the construction of a drainage improvement on private land (with land owner consent) situated between 4th Ave. and 7th Ave. and on Zapata Boulevard to address the public safety concern caused by the buildup of rain water on the above referenced county road.

[Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Property)]

[Requested by: Honorable Joe Rathmell, County Judge and Honorable Norberto Garza, Commissioner Pct. 4]

41. Consultation with attorney to accept a Pct. 3 road and utility easement: ABST 101, Porcion 34, Sec 20 Parcel 251.2F (Hatfield Lane), conveyance by owner to Zapata County.

[Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Property)]

[Requested by: Eddie Martinez, Commissioner Pct. 3]

ADJOURN

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provide statutory authority will be announced.

DATED THIS 20th DAY OF September, 2013

HONORABLE JOSEPH RATHMELL, COUNTY JUDGE, ZAPATA, TEXAS

By: 
Audelia Hernandez
Agenda Clerk

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Zapata County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse of Zapata County, Texas, at a place readily accessible to the general public at all times on the 20th day of September, 2013 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF September, 2013.

MARY JAYNE VILLARREAL-BONOAN, COUNTY CLERK, ZAPATA COUNTY, TEXAS

BY: 
Mary Jayne Villarreal-Bonoan by Joe A Zapata

